

# Odyssey Governance Council Meeting Minutes

## Monday, November 22nd, 2021 at 9:00 am.

Invited: *Maribel Brown, Megan Prellwitz, Tami Schattschneider, Lindsay Loewe, Rebecca Miller, Mary Whitrock, Jonah Adams*

*In Attendance: Rebecca, Tami, Maribel, Megan, Lindsay, Jonah*

*Meeting started at 9:08 am*

1. Updates
  - a. Staffing
    - i. Finance Position→ Nancy
2. Approve Meeting Minutes- Motion to approve: Megan, Seconded: Tami, approved by council at 9:14 am
  - a. [September Minutes](#)
  - b. [October Minutes](#)
3. Documents to share-
  - a. [Annual Report Review](#)
    - i. Determine items to focus on for Odyssey in 2021-22 school
  - a. Budget Established- [Interim Budget Report -October 2021](#) Motion to approve: Lindsay, seconded: Megan, approved by council at 9:54 am
    - i. Questions for Jonah from 9-25-10 meeting
      1. What is included in Pupil Services?--> district pupil services director (10%), guidance counselor (100%),
      2. What is included in Building Administration?--> Rebecca & Heather's salary, Nancy's salary, staff retreats
      3. What is included in Other Support Services?--> RESI, (tech company), fee for each student
      4. Per the contract (Section 5.9 states 74%), is Odyssey receiving the percent as outlined in the contract?--> *\*ask Jonah (June/July) what total revenue was for the previous year*
      5. Where in the budget is there room for a second admin assistant salary?--> Building Administration
4. Policies for Consideration/Approval - policies reviewed by council, motion to approve: Tami, seconded: Maribel, approved by council at 10:30 am
  - a. [Attendance Policy](#)- attendance, work completion & communication
  - b. [Work Study Policy](#)
  - c. [Graduation Requirements](#)
  - d. [Odyssey Parent/Student Handbook](#)- revisions- focus on highlighted sections, p. 31 on

Meeting adjourned at 10:45 am

Following agenda items moved to next meeting agenda:

5. Open Enrollment Marketing Plan
  - a. [Plan from 2020](#)
    - i. *Do we have any Odyssey students that could use this as a marketing project?*
  - b. Timeline for Open Enrollment→ for the 2022-2023 school year
    - i. Begins February 7, 2022
    - ii. Ends April 29, 2022
6. [Charter School Contract](#)- Review Key Points
  - a. Section 5.9 → Review with Jonah to see what this allocation of per student funds means
  - b. Section 3.6i → Discuss how we can use online surveys to aide in evaluation of the school
  - c. Make a plan to review sections of this contract throughout the remainder of the school year
7. [Monthly Timelines for Governance Boards](#)
  - a. Create a monthly timeline for Odyssey Governance Board
    - i. [Draft started by RASD Charter School Board working group](#)

8. Governance Board Recruitment

a. Develop plan

i. Which positions do we want to recruit for?

1. Expertise in the community?

- a. Someone who is invested in the community- community engagement
- b. Better understanding of Odyssey as a school, what we bring to the district/community

2. Technology expert

3. Parent of an upper grade level student

**Future Agenda Items:**

- *Governance Board open positions, recruitment*
- *Update from teachers about what they need or things they are dreaming of/thinking of.*

**Next Meeting→ December 20th, 2021**

**January 24, 2022**

**February 28, 2022**

**March 28, 2022**

**April 25, 2022**

**May 23, 2022**

**June 6, 2022**

